



# Laurel Hall School

A Ministry of Emmanuel Lutheran Church

*Confidential Administration/Counselor*

*Recommendation Form*

*Confidential ~ Please send directly to LHS*

School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ — \_\_\_\_\_ ext. \_\_\_\_\_

Candidate's Name: \_\_\_\_\_

Applying to grade: 1    2    3    4    5    6    7    8  
(circle one)

Administrator: Mr. Mrs. Ms. Miss \_\_\_\_\_

Title/Position: \_\_\_\_\_

Have you had personal contact with this candidate?    Yes    No

*This recommendation is used by the admissions coordinators as part of the admissions process and will not become part of the candidate's cumulative folder.*

My recommendation for	Not recommended	Without enthusiasm	Fairly strong	Strong	Enthusiastically
Academic potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Admin. Use Only:** Please write a brief personal recommendation in the space provided.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Notice of Nondiscrimination Policy

Laurel Hall School admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis or race, color, national and ethnic origin in administration of its educational policies, athletic and other school administered programs.



# Laurel Hall School Confidential Administrator Recommendation

Candidate's Name \_\_\_\_\_

**Administrator:** Your evaluation of this candidate will support our consideration of his/her placement. The information you provide will be strictly confidential. Thank you for taking the time to complete this evaluation.

### Candidate Information

- 1. Academic growth      below expectation      fair      good      outstanding
- 2. Conduct      poor      occasional misconduct      usually good      exceptional
- 3. Integrity      questionable      usually trusted      trustworthy      highly developed
- 4. Considerate of others      rarely considerate      usually considerate      considerate      extremely
- 5. Social Ability      relates poorly      occasional problems      usually good      healthy
- 6. Stability      easily frustrated      seeks much attention      somewhat tense      stable
- 7. Leadership      follower      leads when asked      seeks opportunities      natural leader
- 8. Initiative      never shows      rarely shows      occasionally      often initiates
- 9. Maturity in age group      immature      average/progressing      mature      very mature

**Has the candidate ever been suspended or expelled from school?**      yes      no

If "yes", please explain: \_\_\_\_\_

\_\_\_\_\_

**Any further comments we should consider:** \_\_\_\_\_

\_\_\_\_\_

### Family Information

- 1. Parent cooperation      unknown      uncooperative      fair      good
- 2. Parent's Participation      rarely involved      sometimes involved      overly involved      appropriately
- 3. Cooperation w/ rules      poor      fair      good      excellent
- 4. Cooperation w/ faculty      poor      fair      good      excellent
- 5. Financial Responsibilities      in large debt      frequent late payments      timely payments      Not Applicable
- 6. Parent expectations      unknown      unrealistic      realistic      other \_\_\_\_\_

**Overall Impression:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Thank you for taking the time to complete this evaluation.**

**Send Directly to: Admissions Office, Laurel Hall School, 11919 Oxnard Street, North Hollywood, Ca 91606**

\_\_\_\_\_  
**Administrator's Signature**

\_\_\_\_\_  
**Date**